



INAUGURAL SCHOOL BOARD MEETING MINUTES

Tuesday, November 1, 2022 – 7:00 P.M.

Board Room, PINAWA SECONDARY SCHOOL

ATTENDEES:

Chair: Jeff Miller

Vice-Chair: Lorraine Nelson

Trustees: Kay Harvey, Eric Busch, Karly Owens

District Staff: Tim Stefanishyn, CEO; Vanessa Thompson, Board Secretary

Mr. Tim Stefanishyn, acting Chairperson, called the meeting to order at 7:00 p.m.

1. NOMINATION OF BOARD CHAIRPERSON

Mr. Tim Stefanishyn called for nominations for the position of Chairperson of the Board.

Lorraine Nelson nominated Jeff Miller for the position of Board Chairperson, seconded by Kay Harvey

Jeff Miller accepted the nomination.

The Superintendent/Secretary-Treasurer called three times for further nominations – hearing none, nominations were declared closed and Jeff Miller was elected to the position of Board Chairperson.

2. NOMINATION OF BOARD VICE-CHAIRPERSON

Jeff Miller, BOARD CHAIR called for nominations for the position of Vice-Chairperson of the Board.

Kay Harvey nominated Lorraine Nelson for the position of Board Vice-Chairperson, seconded by Karly Owens

The Board Chair called three times for further nominations – hearing none nominations were declared closed and Lorraine Nelson was elected to the position of Board Vice-Chairperson.

3. AGENDA

3.1. MOTION 01NOV22-1: Lorraine Nelson/Eric Busch

“That the agenda for the Inaugural School Board meeting of November 1, 2022, be adopted.”

M01NOV22-1 **CARRIED**

4. TRUSTEE OATH OF OFFICE AND ALLEGIANCE

The following Trustees affirmed their Oath of Office and Allegiance as per the Public Schools Act:

- Mr. Jeff Miller
- Mrs. Lorraine Nelson
- Mrs. Kay Harvey
- Mr. Eric Busch
- Mrs. Karly Owens

5. COMMITTEE STRUCTURE AND TRUSTEE REPRESENTATIVES OF 2023/2023

5.1. MOTION 01NOV22-2: Lorraine Nelson/Karly Owens

“That the following Committee assignments be accepted for 2022/2023, with the first named being chairperson where applicable:

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| Committee of the Whole | All Board members |
| LGD Planning Committee | Eric Busch |
| Liaison Committee | Jeff Miller/Lorraine Nelson |
| Building Finance | Jeff Miller/Lorraine Nelson (alt.) |
| MSBA | Jeff Miller/Lorraine Nelson (alt.) |
| Staff Planning & Curriculum | Kay Harvey/Karly Owens (alt.) |
| Parent Child Coalition/Bright Beginnings | Karly Owens/Kay Harvey (alt.) |
| User Group Committee | Tim Stefanishyn/Lorraine Nelson (alt.) |
| Arena Board | Tim Stefanishyn/Lorraine Nelson (alt.) |

M01NOV22-2 **CARRIED**

6. DATES AND TIMES OF REGULAR BOARD MEETINGS 2022-2023

6.1. MOTION 01NOV22-3: Eric Busch/Kay Harvey

“That the Regular Monthly School Board Meetings be determined by the board at the close of the previous meeting.”

M01NOV22-3 **CARRIED**

7. SIGNING AUTHORITIES FOR 2022/2023

7.1. MOTION 01NOV22-4: Lorraine Nelson/Eric Busch

“That the signing authority for the Whiteshell School District for the 2022/2023 term be:

Jeff Miller with Lorraine Nelson, Eric Busch, Karly Owens, Kay Harvey (alternate), and Mr. Tim Stefanishyn, C.E.O.”

M01NOV22-4 **CARRIED**

8. DELEGATION OF AUTHORITY TO THE SUPERINTENDENT

8.1. Hiring Authority for 2022/2023

MOTION 01NOV22-5: Kay Harvey/Lorraine Nelson

“That in accordance with Section 52 of the Public Schools Act, the School District of Whiteshell delegate to the Superintendent of Schools the:

- a. Power to employ, within the establishment and budgetary limits established by the Board, necessary staff except senior officers and employees holding administrative or supervisory positions, or
- b. Except in respect of positions mentioned in clause (a) power to accept resignations and power to grant within policies and budgetary limits established by the Board, exchange leave for teachers, and to cancel or alter that leave;
- c. Power to promote non-teaching staff into established positions, mentioned in clause (a).”

M01NOV22-5 **CARRIED**

8.2. Designated “Agent” of the Board

MOTION 01NOV22-6: Lorraine Nelson/Eric Busch

“That the Board delegates to the C.E.O. the Authority to act as its agent or designate in disciplining employees.”

M01NOV22-6 **CARRIED**

9. APPOINTMENT OF AUDITORS

MOTION 01NOV22-7: Lorraine Nelson/Kay Harvey “That MNP be appointed auditors for the Whiteshell School District for 2022/2023.”

M01NOV22-7 **CARRIED**

10. MANITOBA SCHOOL BOARD ASSOCIATION (MSBA) COMMUNICATIONS NETWORK REPRESENTATIVE

MOTION 01NOV22-8 Karly Owens/Lorraine Nelson

“That the Board designate the Chairperson, Jeff Miller as the Manitoba School Board Association (MSBA) Communications Network Representative.”

M01NOV22-8 **CARRIED**

- 10. OTHER BUSINESS**
- All new Trustees emails will be set up by Tim Stefanishyn
 - COW November 15, 2022, 7:00 pm
 - Regular Board Meeting November 29, 2022, 7:00 pm
 - SDW Board Members Meet the Staff to be arranged by Tim Stefanishyn
 - New Staffing List for Board Members
 - Trustee Photo November 29, 2022

11. ADJOURNMENT

MOTION M01NOV22-9: Kay Harvey

“That the November 2, 2022, Inaugural Board of Trustees meeting be adjourned at 8:11 pm.

Jeff Miller, Chairperson of the Board

Tim Stefanishyn, C.E.O.

BOARD MOTIONS SUMMARY

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| M01NOV22-1 | NELSON/Busch | That the agenda for the Inaugural School Board meeting of November 1, 2022, be adopted. | | | | | | | | | | | | | | | | | | |
| M01NOV22-2 | NELSON/Owens | That the following Committee assignments be accepted for 2022/2023, with the first named being chairperson where applicable: <table style="width: 100%; border: none;"> <tr> <td style="width: 40%;">Committee of the Whole</td> <td>All Board Members</td> </tr> <tr> <td>Liaison Committee</td> <td>Jeff Miller/Lorraine Nelson</td> </tr> <tr> <td>Building Finance</td> <td>Jeff Miller, Lorraine Nelson (alt.)</td> </tr> <tr> <td>MSBA</td> <td>Jeff Miller, Lorraine Nelson (alt.)</td> </tr> <tr> <td>Staff Planning & Curriculum</td> <td>Kay Harvey, Karly Owens (alt.)</td> </tr> <tr> <td>LGD Planning Committee</td> <td>Eric Busch</td> </tr> <tr> <td>Parent-Child Coalition/Bright Beginnings</td> <td>Karly Owens/Kay Harvey (alt.)</td> </tr> <tr> <td>User Group Committee</td> <td>Tim Stefanishyn/Lorraine Nelson (alt.)</td> </tr> <tr> <td>Arena Board</td> <td>Tim Stefanishyn/Lorraine Nelson (alt.)</td> </tr> </table> | Committee of the Whole | All Board Members | Liaison Committee | Jeff Miller/Lorraine Nelson | Building Finance | Jeff Miller, Lorraine Nelson (alt.) | MSBA | Jeff Miller, Lorraine Nelson (alt.) | Staff Planning & Curriculum | Kay Harvey, Karly Owens (alt.) | LGD Planning Committee | Eric Busch | Parent-Child Coalition/Bright Beginnings | Karly Owens/Kay Harvey (alt.) | User Group Committee | Tim Stefanishyn/Lorraine Nelson (alt.) | Arena Board | Tim Stefanishyn/Lorraine Nelson (alt.) |
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| M01NOV22-3 | BUSCH/Harvey | That the Regular Monthly School Board Meetings be determined by the board at the close of the previous meeting. | | | | | | | | | | | | | | | | | | |
| M01NOV22-4 | NELSON/Busch | That the signing authority for the Whiteshell School District for the 2022/2023 term be: Jeff Miller with Lorraine Nelson, Kay Harvey, Eric Busch, and Karly Owens alternate, and Tim Stefanishyn C.E.O | | | | | | | | | | | | | | | | | | |
| M01NOV22-5 | HARVEY/Nelson | That in accordance with Section 52 of the Public Schools Act, the School District of Whiteshell delegate to the Superintendent of Schools the: Power to employ, within the establishment and budgetary limits established by the Board, necessary staff except for senior officers and employees holding administrative or supervisory positions, or Except in respect of positions mentioned in clause (a) power to accept resignations and power to grant within policies and budgetary limits (b) established by the Board, exchange leave for teachers, and to cancel or alter that leave; Power to promote non-teaching staff into established positions, is mentioned in clause (a). | | | | | | | | | | | | | | | | | | |
| M01NOV22-6 | NELSON/Busch | That the Board delegates to the C.E.O. the Authority to act as its agent or designate in disciplining employees. | | | | | | | | | | | | | | | | | | |
| M01NOV22-7 | HARVEY/Nelson | That MNP be appointed auditors for the Whiteshell School District for 2022/2023 | | | | | | | | | | | | | | | | | | |

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| M01NOV22-8 | OWENS/Nelson | That the Board designate the Chairperson, Mrs. Lorraine Nelson as the Manitoba School Board Association (MSBA) Communications Network Representative. |
| M01NOV22-9 | HARVEY | That the November 1, 2022, Inaugural Board of Trustees meeting is adjourned at 8:11 pm. |
