



ATTENDEES

Chair: Jeff Miller

Trustees: Lorraine Nelson, Eric Busch, Karly Owens, Rachel Dutton

District Staff: Kent Schiltroth, Superintendent, Vanessa Thompson Secretary

Delegation:

Community:

Regrets:

1. AGENDA

1.1 Additions:

1.2 Adoption:

MOTION31JAN-1: BUSCH/Owens

That the Agenda be approved as amended.

31JAN-1 CARRIED

2. READING OF MINUTES

2.1 Regular Board Meeting held December 21, 2023

MOTION31JAN-2: DUTTON/Owens

That the Minutes be approved.

31JAN-2 CARRIED

3. BUSINESS ARISING

3.1 ACTION21DEC-1: Kent Schiltroth to seek advice from financial advisor, MNP, MASBO on capital accounts – ongoing.

ACTION21DEC-2: Kent Schiltroth to look into how many alarms and call-outs we had this year – ongoing.

ACTION21DEC-3: Closed

ACTION21DEC-4: Rescind

ACTION21DEC-5: Kent Schiltroth to get PAC meeting minutes to share with the board.

ACTION21DEC-6: Closed



4. SUPERINTENDENT REPORT:

Maintenance: Toilet was fixed on cc side. Electrical issue with lights on cc side, a solution was found.

Board Information: Joint meeting with LGD Feb 21 2024 5:30pm

ACTION31JAN-1: Kent Schiltroth to put on next joint meeting agenda to follow up with LGD about asbestos.

ACTION31JAN-2: Kent Schiltroth to provide results of lead testing to board.

ACTION31JAN-3: Kent Schiltroth to clear up contracts with new staff.

ACTION31JAN-4: Kent Schiltroth to check with maintenance about heating in board room and FWG.

Commendations:

- L. Miller for her assistance with supervising the student receptionists of the K.I.N.D.N.E.S.S. club.
- M. Thorbourne for coaching the Varsity Boys Basketball team.
- B. Berry for kicking off new unit on Optics with the grade 8's.
- T. Juer for coaching the hockey team and having 5 members nominated for the all-star game.
- Students from PSS who helped to coach middle years basketball teams.
- S. Smith for working quickly to address a staffing need that came up unexpectedly after Christmas break.
- V.Thompson and J. Scarlett respectively for keeping the office operations running smoothly during the first weeks of the new superintendent arrival.

MOTION31JAN-3: NELSON/Busch
That the Superintendents report be approved.

31JAN-3 CARRIED

5. NEW BUSINESS

5.1 Financial Statements.

MOTION31JAN-4: NELSON/Busch

That financial statement in the amount of \$133,412.23 (payables) and \$240,998.04 (payroll) for the period ending December 31, 2023, be received and approved

31JAN-4 CARRIED

5.2 Indigenous Studies Grad course proposal

Proposed resolution tabled to address amendments.



5.3 Budgeting 2024 -2025

Waiting the funding announcement. February 28 2024 6pm Public Budget Meeting.
March 20 2024 Budget approval.

5.4 Day Care Expansion Next Steps and Report

Rachel Dutton will continue her engagement with province to get the requirements for the Daycare expansion.

ACTION31JAN-5: Kent Schiltroth to check MERX for the online tender for Daycare expansion.

ACTION31JAN-6: Rachel Dutton to request a meeting with the Government Coordinator for Daycare expansion for more details/requirements.

5.5 Draft Proposal for Student Safety/ Security

ACTION31JAN-7: Kent Schiltroth to contact LGD about emailing their Community User Groups about any users that are entering the community center, stage or storage lockers during school hours to request access and sign in with the high school office prior to entering.

5.6 MSBA Conference

Two Trustees and Superintendent are currently register for the conference.

5.7 Library Amalgamation PSS/Public Library

ACTION31Jan-8: Kent Schiltroth to RSVP to the library regarding the invite to the presentation on February 13, 2024.

5.8 SDW Internet Provider Changes

ACTION31Jan-9: Kent Schiltroth to contact MTS regarding internet options in the interim. PCDC internet will be done July 31 2024.

5.9 Board Meeting Agenda Format

Discussion on format of the agenda going forward. Agenda to be posted on the calendar the Friday prior to meeting.

5.10 New Committee

Creating an Indigenous Advisory Circle Committee. Tabled.

5.11 Committee Review

Re-evaluate the PCC.

5.12 Policy Review

Review of polices is needed, tabled to the COW.



5.13 Insurance Review

ACTION31JAN-10: Kent Schiltroth to contact MSBA and MASBO about DNO (Directors and Officers) liability insurance.

Tabled.

5.14 Snow Removal

Add snow removal to agenda for joint meeting.

6. CORRESPONDENCE FOR ACTION

6.1 Library Presentation: Kent to RSVP about attending Feb 13 2024 6pm (Action 8)

6.2 Potential RTM Daycare Meeting: February 8 2024 6:30pm

6.3 Request for support Ready Set Grow! 2024: ACTION31JAN-11: Kent Schiltroth to respond advising the sponsorship of 3 spaces for Ready Set Grow! 2024 and advise they must book MPR room with Vanessa Thompson with advance notice along with a copy of insurance. Kent to request the board also would like feedback and or testimonials from previous event.

6.4 School Nutrition: Tabled.

7. CORRESPONDENCE FOR INFORMATION

7.1 Allan Hawkins, December 18, 2023

8. COMMITTEE REPORTS

8.1 Committee of the Whole – Nothing to report.

- Workplace Health and Safety – Nothing to report.
- Building Finance – Nothing to report.
- Staff Planning and Curriculum- Nothing to report.
- Liaison Committee- Nothing to report.

8.2 LGD Planning Committee- Nothing to report.

8.3 Parent-Child Coalition – Nothing to report.

8.4 MSBA Update – Nothing to report.

8.5 User Group Committee– Nothing to report.

8.6 Arena Board Committee – Nothing to report.

MOTION31JAN-5: OWENS/Nelson
To go into camera at 10:00pm.

31JAN-5 CARRIED

MOTION31JAN-6: OWENS/Nelson
To go out of camera at 10:31pm

31JAN-6 CARRIED



9. QUESTIONS

OTHER BUSINESS

10. NEXT MEETING:

February 21 6:30pm COW

February 28 6:00pm Public Budget Meeting and 6:30pm Regular Board Meeting

11. ADJOURNMENT

MOTION31JAN-7: OWENS

“That the meeting adjourns at 10:32 pm.”

31JAN-7 CARRIED

ACTION SUMMARY

ACTION21DEC-1	Kent Schiltroth to seek advice from financial advisor and MNP on capital accounts. Will also check MSBAO.
ACTION21DEC-2	Kent Schiltroth to look into how many alarms and call-outs we had this year.
ACTION21DEC-5	Kent Schiltroth to get Pac Minutes from both schools and send to board.
ACTION31JAN-1	Kent Schiltroth to put on next joint meeting agenda to follow up with LGD about asbestos.
ACTION31JAN-2	Kent Schiltroth to provide results of lead testing to board.
ACTION31JAN-3	Kent Schiltroth to clear up contracts with new staff.
ACTION31JAN-4	Kent Schiltroth to check with maintenance about heating in board room and FWG.
ACTION31JAN-5	Kent Schiltroth to check MERX for online tender for Daycare expansion.
ACTION31JAN-6	Rachel Dutton to request a meeting with Government Coordinator for the Daycare expansion for more details/requirements.
ACTION31JAN-7	Kent Schiltroth to contact LGD about emailing their community users groups about any users that are entering the community center, stage or storage lockers during school hours to request access and sign in with the high school office prior to entering.
ACTION31Jan-8	Kent Schiltroth to RSVP to library regarding the invite to the presentation February 13 2024
ACTION31-JAN-9	Kent Schiltroth to contact MTS regarding internet options in the interim.



ACTION31JAN-10	Kent Schiltroth to contact MSBA and MSBO regarding the DNO liability insurance
ACTION31JAN-11	Kent Schiltroth to respond to advise the sponsorship of 3 spaces for Ready Set Grow! 2024. Also to advise they must book the MPR directly with Vanessa Thompson with advance notice and provide a copy of insurance. Kent to request the board would also like feedback and/or testimonials from previous event.

MOTION SUMMARY	
MOTION31JAN-1: BUSCH/Owens	That the Agenda be approved as amended
MOTION31JAN-2: DUTTON/Owens	That the Regular Board Minutes for December 21, 2023, be approved
MOTION31JAN-3: NESLON/Busch	Superintendents report approved.
MOTION31JAN-4: OWENS/Busch	Financial statements in amount \$133,412.23 (payables) and \$240,998.04 (payroll) December 31, 2023 approved.
MOTION31JAN-5: OWENS/Nelson	In camera



MOTION31JAN-6: NELSON/Owens

Out of camera

MOTION31JAN-7: OWENS

Adjourned