

POLICY 12 – POLICY DEVELOPMENT AND AMMENDMENT

Date Adopted: June 20, 2012

Review Cycle: Annual

Date Amended: **currently under review**

The development, amendment and monitoring of policy is one of the primary roles of the Board. Any consideration of policy will first involve the careful consideration of District foundations, which are the basis of policy development. The Board will then consider how the proposed policy or policy amendments and wording will impact or reflect these foundations.

The Board will identify issues that might require policy development or amendment and specify the issue(s) to be addressed. Recommendations for consideration of policy development or amendment may come to the Board from the Superintendent, any Board committee, Trustees, District personnel, or from the public. Often the need for policy amendments will emerge through the policy monitoring processes of the Board.

Process for Policy Amendment or Development:

At any point in the policy process, the Board may request from the Superintendent/CEO, additional information in order to develop more complete knowledge and a better understanding of specific policy issues, to support effective Board monitoring, and to develop better policy.

- a. The Board will, by Board motion, determine when policy development or amendment should be considered.
- b. If the Board determines that policy development or amendment is required, Trustees may identify their own anticipated outcomes, values and rationale for the proposed policy development or amendment.
- c. The Board will, by Board motion, identify the outcomes and values that the governance policy development or amendment will address and the proposed timelines for the work involved.

The Board resolutions will inform the work of the Superintendent/CEO in making recommendations to the Board for policy action.

Legal Reference: The Public Schools Act

Policy 2 – Mission Statement

Policy 4 – Governance Model

Policy 8 – Board Statement of Integrity

Policy 9 – Board Operations

Policy 12 – Board and Superintendent/CEO Relationship

Policy 14 – General Executive Constraint/Decision-Making Matrix