



**ATTENDEES**

**Chair:** Jeff Miller  
**Trustees:** Lorraine Nelson, Karly Owens, Rachel Dutton  
**District Staff:** Kent Schiltroth, Superintendent, Vanessa Thompson Secretary  
**Delegation:** None  
**Community:** None  
**Regrets:** Eric Busch (Trustee)

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**1. AGENDA**

- 1.1 Additions:
- 1.2 Adoption:  
MOTION28FEB-1: NELSON/Dutton  
That the Agenda be approved as amended.

**28FEB-1 CARRIED**

**2. READING OF MINUTES**

- 2.1 Regular Board Meeting held January 31, 2024  
MOTION28FEB-2: DUTTON/Owens  
That the Minutes be approved.

**28FEB-2 CARRIED**

**3. BUSINESS ARISING**

- 3.1 ACTION21DEC-1: Closed
- ACTION21DEC-2: Closed
- ACTION21DEC-5: Kent Schiltroth to get PAC meeting minutes from PSS to share with the board. – ongoing
- ACTION31JAN-1: Closed
- ACTION31JAN-2: Kent Schiltroth to provide results of lead testing to board – ongoing
- ACTION31JAN-3: Closed
- ACTION31JAN-4: Closed



ACTION31JAN-5: Closed

ACTION31JAN-6: Closed

ACTION31JAN-7: Closed

ACTION31JAN-8: Closed

ACTION31JAN-9: Closed

ACTION31JAN-10: Closed

ACTION31JAN-11: Kent Schiltroth to respond to advise the sponsorship of 3 spaces for Ready Set Grow! 2024. Also to advise they must book the MPR directly with Vanessa Thompson with advance notice and provide a copy of insurance. Kent to request the board would also like feedback and/or testimonials from previous event. – Ongoing

**4. SUPERINTENDENT REPORT:**

Maintenance: Electrical requests have begun at PSS.

Board Information: Regular Board Meeting March 20 6:30pm

ACTION28FEB-1: Kent Schiltroth to get maintenance to check on heating to rooms/boardroom.

ACTION28FEB-2: Kent Schiltroth to confirm date and time of joint meeting with LGD.

ACTION28FEB-3: Kent Schiltroth to contact DFSM regarding payment for students.

Commendations:

- J.Remillard and J. Eberling for coaching the girls basketball team and going to provincial qualifiers
- L.Miller, V. Hayter, S. Herrera, L.Pinel, J. Miller and T. Johanson for all their
- S. Abraham and B. Roche for coaching middle years basketball teams.
- R. Bukvics, K. Sargent and T. Giesbrecht for all their hard work in the canteen at PSS.

MOTION28FEB-3: NELSON/Owens  
That the Superintendents report be approved.

**28FEB-3 CARRIED**



**5. NEW BUSINESS**

5.1 Financial Statements.

MOTION28FEB-4: OWENS/Nelson

That financial statement in the amount of \$102,282.10 (payables) and \$217,482.35 (payroll) for the period ending January 31, 2024, be received and approved

28FEB-4 **CARRIED**

5.2 Indigenous Studies Grad course proposal

Tabled pending policy review and strategic planning outcomes (summer 2024). Standing agenda item for "Indigenous Reconciliation" added to agenda moving forward.

5.3 Budgeting 2024 -2025

Budget presentation given to Public Feb 28, 2024. Budget submission deadline March 30 2024. Special Levy March 15 2024 to the Municipality.

Budget amount for 2024 2025 \$3,079,426.00.

ACTION28FEB-4: Kent Schiltroth to send presentation document to C. Stanley at LGD.

ACTION28FEB-5: Vanessa Thompson to put budget presentation document on website.

ACTION28FEB-6: Kent Schiltroth to send budget presentation to two community members as they were unable to attend the meeting.

ACTION28FEB-7: Kent Schiltroth to ask LGD for Financial Plan 2024 2025.

ACTION28FEB-8: Kent Schiltroth to contact LGD to get copies of the request and response from AECL regarding the Grant in Lieu.

5.4 Day Care Expansion Next Steps and Report

No new updates.

ACTION28FEB-9: Rachel Dutton to reach out to the department regarding status of daycare process.

5.5 Draft Proposal for Student Safety/ Security

Discussions related to student security will be discussed in joint meeting with LGD.



5.6 MSBA Conference

Two Trustees and Superintendent are currently register for the conference.

ACTION28FEB-10: Vanessa Thompson to check with MSBA on the status of a proxy vote in the event that the SDW chairman is unable to attend the conference second day where MSBA resolutions will be discussed and voted on.

5.7 Library Amalgamation PSS/Public Library

Summarized meeting hosted by the Public Library and Deputy Mayor of the LGD of Pinawa, Michael King February 13 2024 and attended by SDW Chairman and Trustee. SDW expect a letter from the library requesting a future meeting with library board regarding the library's budget.

5.8 SDW Internet Provider Changes

Signed a 5-year contract with Valley Viber for both schools.

5.9 Board Meeting Agenda Format

Closed

5.10 New Committee

Discussion about a new committee addressing Indigenous Reconciliation.

ACTION28FEB-11: Rachel Dutton to draft terms of reference for Indigenous Reconciliation committee.

ACTION28FEB-12: Jeff Miller to book MSBA workshop with Janis Arnold

5.11 Committee Review

Arena Board Committee – Kent Schiltroth assumes SDW representation. Thank you, Jeff Miller, for his representation on the Arena Board.

Parent Child Coalition – Discussions regarding the terms of reference of the committee.

5.12 Policy Review

Policy review will start in the summer of 2024 and priority will be given to current SDW Policy 9- Board Statement of Integrity and Policy 17 Safe Schools.

5.13 Insurance Review

ACTION28FEB-13: Kent Schiltroth to review SDW insurance policies.

5.14 Snow Removal

ACTION28FEB14: Karly Owens to draft a letter to LGD about snow removal, and send to board for approval.

5.15 Levy Payments



MOTION28FEB-5: NELSON/Dutton

To send a letter to the LGD of Pinawa for late payment of Levy instalment and ineligible invoices expenses.

28FEB-5 **CARRIED**

- 5.16 Board Statement – Zero Tolerance on Bullying  
Discussion over stronger zero tolerance on bullying. Tabled until next meeting.

**6. CORRESPONDENCE FOR ACTION**

- 6.1 MSBA Resolutions

**7. CORRESPONDENCE FOR INFORMATION**

No Business

**8. COMMITTEE REPORTS**

- 8.1 Committee of the Whole – Nothing to report.
- Workplace Health and Safety – Nothing to report.
  - Building Finance – Nothing to report.
  - Staff Planning and Curriculum- Nothing to report.
  - Liaison Committee- Nothing to report.
- 8.2 LGD Planning Committee- Nothing to report.
- 8.3 Parent-Child Coalition – Discussions were over this committee.
- 8.4 MSBA Update – Conference coming up, 2 Trustees and Superintendent to attend.
- 8.5 User Group Committee– Nothing to report.
- 8.6 Arena Board Committee – Kent Schiltroth new rep for SDW

**9. QUESTIONS**

**OTHER BUSINESS**

**10. NEXT MEETING:**

March 13 6:30pm COW

March 20 6:30pm Regular Board Meeting

**11. ADJOURNMENT**

MOTION28FEB-6: OWENS/Nelson



“To table the agenda and adjourn the meeting.”

**28FEB-6 CARRIED**

**ACTION SUMMARY**

ACTION21DEC-5	Kent Schiltroth to get Pac Minutes from both schools and send to board.
ACTION31JAN-2	Kent Schiltroth to provide results of lead testing to board.
ACTION31JAN-11	Kent Schiltroth to respond to advise the sponsorship of 3 spaces for Ready Set Grow! 2024. Also to advise they must book the MPR directly with Vanessa Thompson with advance notice and provide a copy of insurance. Kent to request the board would also like feedback and/or testimonials from previous event.
ACTION28FEB-1	Kent Schiltroth to get maintenance to check on heating to rooms/boardroom.
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ACTION28FEB-7	Kent Schiltroth to ask LGD for financial plan 2024 2025.
ACTION28FEB-8	Kent Schiltroth to contact LGD to get copies of the request and response from AECL regarding the Grant in Lieu.
ACTION28FEB-9	Rachel Dutton to reach out to the department regarding status of daycare process.
ACTION28FEB-10	Vanessa Thompson to check with MSBA if Chairman not attending the conference could have a proxy vote. Vanessa Thompson to check with MSBA on the status of a proxy vote in the event that the SDW chairman is unable to attend the conference second day where MSBA resolutions will be discussed and voted on.
ACTION28FEB-11	Rachel Dutton to draft terms of reference for Indigenous Reconciliation.
ACTION28FEB-12	Jeff Miller to book MSBA workshop with Janis Arnold.



ACTION28FEB-13	Kent Schiltroth to review SDW insurance policies.
ACTION28FEB-14	Karly Owens to draft a letter to LGD about snow removal, send to board for approval.

MOTION SUMMARY	
MOTION28FEB-1: NELSON/Dutton	That the Agenda be approved as amended
MOTION28FEB-2: DUTTON/Owens	That the Regular Board Minutes for January 31, 2024, be approved
MOTION28FEB-3: NESLON/Owens	Superintendents report approved.
MOTION28FEB4: OWENS/Nelson	Financial statements in amount \$102,282.10 (payables) and \$217,482.35 (payroll) January 31, 2024 approved.
MOTION28FEB-5: NELSON/Dutton	To send a letter to LGD of Pinawa for late payment of Levy instalment and ineligible invoices expenses.



MOTION28FEB-6: OWENS/Nelson

To table the agenda and adjourn the meeting